



Fiber Festival of New England

November 6 and 7, 2010
Mallary Complex, Eastern States Exposition
West Springfield, Massachusetts



Established
1926

New England Sheep & Wool Growers Association and Eastern States Exposition have joined together to bring you the first annual **Fiber Festival of New England** to be held on November 6 & 7, 2010 at the Exposition Fairgrounds to promote the use of wool and other natural fibers and related products to the general public. Also included in this weekend's events, will be children activities, displays of live animals and their contribution to the fiber industry, plus workshops and demonstrations related to the natural fibers.

We invite you to fill out and sign the enclosed application/agreement to join us in our first year. Products must be fiber, fiber animal or textile related, or related pottery, quilts, dips, soaps, and the like. In an attempt to provide a high quality festival for the public, this will be a juried show. We ask that you include with this agreement and application pictures of your booth display as well as various items you have for sale. At least three (3) pictures must be submitted with your application. Applications must be received by March 31, 2010 and decisions will be announced by April 30, 2010.

AGREEMENT:

Vendors are contracted to sell only the items listed in their application agreement, preferably quality natural fiber and fiber related items, food, pottery and hand-crafted products. The Fiber Festival Committee reserves the right to remove products from your area that do not meet the above criteria or are deemed inappropriate for this event. There are no "exclusive" sale opportunities on any other products at this event.

All booth spaces are assigned and will be marked. Curtains will be supplied for the back of the booths. Vendors are responsible for supplying tables, chairs and whatever else is needed for their display. Tents will be allowed but must be within your designated space. All vendor items and displays must stay within their designated booth space. Electricity is available at an additional charge.

Booths sizes: Booths without animals are 10 x 10 each and will be located in Mallary South. Vendors with animals of any kind will be given a 10 x 20 booth space which includes a pen for their animal(s) in Mallary North.

Camping: a limited number of camping spots are available at \$25 on a first come first serve basis.

Tax I.D. Numbers: All vendors [if applicable] must have a Commonwealth of Massachusetts tax identification number. This number should be submitted with your application. If you do not have a valid tax number, please make arrangements to obtain one.

Arrival and set up: Vendors will be allowed to set up on Friday November 5, 2010 from 9:00 a.m. to 6:00 p.m. and Saturday from 6:00 a.m. to 9:00 a.m. Upon arrival vendors should first check-in at office to receive your welcome packet and assigned booth space number.

Reservations: Your application must be received by March 31, 2010 accompanied by copy of your Tax I.D. number, and a check, money order, or credit card in the total amount due. Insurance binders will be required at check-in. Partial payments are not accepted. All checks received for insufficient funds will be assessed a \$30 fee. Payment with application must be included by check, money order, cashier's check or credit card. Checks will be returned to those vendors who are not accepted.

Fiber Animals/Livestock: Fiber Animals are always enjoyed by the public. Please insure the safety of your animals as well as our guests. If you plan to bring fiber animals please note the following: (a) all large animals must have proof of current appropriate immunizations and (b) all animals must stay in designated pen or area and must be monitored at all times by their owners. All fiber animals and fiber type livestock at the festival must be accompanied with appropriate health certificates as required by the Commonwealth of Massachusetts. This documentation should be available upon request throughout the weekend. Animals and documentation will be inspected upon arrival.

No Dogs will be allowed in the building.

Hours: The Festival will run Saturday from 9:30 a.m. to 5 p.m. and Sunday from 10 a.m. to 3 p.m. It is expected that all vendors be at their booths and open to public during the designated times. Dismantling of booths will not occur until 3 p.m. on Sunday afternoon.

For any questions: please contact Barbara Haberlin at telephone: (508) 637-1239 or email beadsheep@charter.net.

I have read the above and agree to all terms provided herein and in the vendor application. I understand that no other verbal representations made or implied by either party to this agreement.



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November 6 and 7, 2010

2010 Application

Applications must be received by: March 31, 2010

QUESTIONS? Contact: Barbara Haberlin at (508)637-1239 or at beadsheep@charter.net.

Farm or Business Name _____

Contact Person: _____ Phone Number: _____

Address: _____

Email address: _____ Website: _____

Product Description: _____

_____ I would like to rent _____ 10' x 10' booth space(s) at \$100 per space = \$ _____

_____ I will bring fiber animals/livestock & would like to rent _____ booth space(s)
(10' x 20') at \$150 per space (each booth space includes one 6'x6' or 8'x8' pen)
Type of animal or livestock: _____ = \$ _____

_____ I would like electricity hookup at additional fee of \$30 = \$ _____

_____ I would like to reserve a camping spot at \$25 = \$ _____

TOTAL AMOUNT ENCLOSED = \$ _____
(check or credit card accepted)

All applications received after March 31 must include a late fee of \$50.

Type credit card (Disc., MC, Visa): _____

Card No. _____ Expiration date: _____

Card Verification # _____ Name on Card: _____

Include with this Application at least three pictures of your booth display and items you have available, along with a copy of your tax ID [if applicable], and check made payable to: "Eastern States Exposition" or Discover, Visa or MasterCard information.

Mail to: Eastern States Exposition, Dept. of Ag. & Education, Mallary Bldg., 1305 Memorial Ave., West Springfield, MA 01089 or fax to 413-205-5104.

I have read and agree to the information and terms provided in the festival vendor application and accompanying letter agreement. I understand that no other verbal representation by either party is part of this agreement. The information I have provided and is contained herein is accurate to the best of my knowledge and belief.

Signature: _____ Printed name: _____

Date: _____